

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-002V - Employee Uniforms and School Apparel (Catalog)

The School Board of Broward County, Florida, released Invitation to Bid (ITB) 19-002V on November 07, 2017, and was opened on December 06, 2017. Procurement & Warehousing Services received seven (7) bids, of which two (2) are certified Small/Minority/Women Business Enterprise, vendors. This ITB is for the purchase of employee uniforms and school apparel for cafeteria workers from Food & Nutrition Services, Campus Monitors and Security Specialists in the Special Investigative Unit, as well as any other district offices or schools.

This ITB was issued to replace ITB 15-064B and is based on a catalog single-fixed percentage discount, which will be awarded to all Vendors meeting specifications, terms, and conditions. The departments will be able to obtain work uniforms, consisting of pants, T-shirts, polo shirts, and uniform type apparel with embroidery and/or logo for customized purchases.

The term of this Bid is intended to be from May 1, 2018, and continuing until April 30, 2021.

The estimated spend for a three (3) year contract is for \$475,000. School Board approval of this recommendation does not mean the authorized amount will exceed the estimated contract award amount.

Previous bid spend authority awarded	\$650,000
Spent as of December 2017	\$378,209
Purchasing Card purchases	\$4,682
Unused authorized spend	\$267,108
Estimated spending authority on ITB 15-064B	\$430,752
Recommend spending authority for 19-002V	\$475,000

Funding for this Bid will come from the Schools and Departments' operating budgets.